



Tsehootsooi Intermediate Learning Center & Tsehootsooi Middle School

RE-OPENING PLAN

TILC & TMS will follow the WRUSD #8 Reopening Plan.

*This document is subject to change.

All Students, staff, and visitors are required to wear a face mask while in school and district buildings.

Transportation

- **PARENTS PERFORM DAILY HEALTH SCREENING** at home. If students do not exhibit any signs of symptoms, they may continue to board the bus. If your child shows these symptoms: fever of 100.4 degrees or higher or chills; shortness of breath or difficulty breathing, muscles aches; sore throat; headache; fatigue; congestion or running nose; cough; vomiting; diarrhea; or new loss of taste or smell; or been exposed to anyone with COVID.
- Buses: All buses will have clear visible signage communicating to parents that students should not enter the school bus.
 - Bus drivers will be wearing their mask throughout transport and take student temperature before boarding the bus.
 - Parents are required to accompany their child to the bus stop and wait for the bus to arrive. If a student exhibit any of the above symptoms, student will be ask to return home with parent.
 - If when the bus arrives at the school and the child begins feeling any of these symptoms or if the child temperature has changed, the parent will be called for immediate pick-up. Parents can come to the school to pick up their child who will be in the isolated area with the supervision of the school health aide.
 - If the child has symptoms and returns to parent because of symptoms, we ask that parents or a guardian call the registrar to check in for the attendance. They will be excused for the day. School Register: TILC-Mr. Shirley, 928-729- 6825 /TMS – Mrs. Kee: 928-729- 6819.
 - If a student does not have a mask, the bus driver will provide one to them. Once they enter the bus, they will be seated according to the bus driver and will socially distance.

Arrival Procedures

- **PARENTS PERFORM DAILY HEALTH SCREENING** at home. If students do not exhibit any signs of symptoms, they may continue to board the bus. If your child shows these symptoms: fever of 100.4 degrees or higher or chills; shortness of breath or difficulty breathing; muscles aches; sore throat; headache; fatigue; congestion or running nose; cough; vomiting; diarrhea; or new loss of taste or smell; or been exposed to anyone with COVID.
- For the safety of students and staff members, only one parent/guardian may accompany their child to the front office area.
- Parent Drop Off: Student arrives in personal vehicle
 - Their temperature will be taken before exiting the vehicle.
 - If the child has symptoms and returns to parent because of symptoms, we ask that parents or a guardian call the registrar to check in for the attendance. They will be excused for the day. School Register: TILC-Mr. Shirley, 928-729- 6825 /TMS – Mrs. Kee: 928-729- 6819.
 - Parents will be allowed to walk their child to the font office.
- Walkers
 - If your child is a walker, please ensure that your child does not have any symptoms before leaving the house. **PARENTS PERFORM DAILY HEALTH SCREENING.**

- If the child arrives with any of the listed symptoms or if the child has a temperature, the parent will be called for immediate pick-up. Parents can come to the school to pick up their child who will be in the isolated area with the supervision of the school health aide. Again, we ask that parents or a guardian call the registrar to check in for the attendance. Your child will be excused for the day. School Register: TILC-Mr. Shirley, 928-729- 6825 /TMS – Mrs. Kee: 928-729- 6819.
- Attendance
 - TILC/TMS classes begin at 8:00 a.m.
 - Students who arrive after 8:00 a.m. must check in with the front office to receive a tardy pass.
 - Attendance is IMPORTANT, please have your child here on time.
 - We request a parent letter prior to 12:00 p.m. for ALL changes to student PM bus route.
 - Daily instruction ends at 2:45 p.m. for TILC and 3:45 p.m. for TMS; we highly recommend that your child be in attendance for the whole day. Your understanding and assistance is appreciated.

Dismissal Procedures: Tsehootsoo Intermediate Learning Center

- All TILC Teachers will dismiss by their grade level in the following order:
 - 4th Grade
 - 5th Grade
 - 6th Grade
- Student and Staff members will adhere to the 3 feet social distancing and wearing of mask requirement throughout the building.
- All teachers will escort their class to the bus loop, pick up area, and drop off area for walkers at the front of the building.

Dismissal Procedures: Tsehootsoo Middle School

- All TMS Teachers will dismiss by their grade level in the following order:
 - ELA Wing
 - Math Wing
 - Social Studies Wing
- Student and Staff members will adhere to the 3 feet social distancing and wearing of mask requirement throughout the building.
- All teachers will escort their class to the bus loop, pick up area and drop off walkers in the front of the building.

Classroom Set-up for TILC/TMS

- Social distancing
 - 3 feet distance will be encouraged throughout the day
 - Students will be facing all the same direction
- Assigned seating and materials
 - Desks/tables will be 3 feet apart
- Sharing of materials will not be allowed.
- Hand washing/hand sanitizer
 - Hand sanitizer stations are throughout the hallway and near the entry of the classroom
 - Frequent handwashing and use of hand sanitizer station in the classroom will be encouraged
 - Bathroom break schedules will be established by each grade level/departments.
- Modeling of proper handwashing for student
 - Classroom demonstration by teacher
 - Signage in the bathroom for proper handwashing
- Backpack/personal belongings storage
 - Backpacks will be stored in the back of student chairs

- Proper use of coat hangers and cubbies (If available)
- Individual student supply box (no sharing)
- Water Stations
 - Students are encouraged to bring a translucent or clear refillable water bottles each day; Culligan water refill stations will be located throughout the building.
 - There will be NO water fountain usage at this time
 - Custodial staff will sanitize water dispensers frequently

Breakfast and Lunch in the Classroom

- TILC 4th – 6th Grade
 - Food service will deliver breakfast/lunch to each classroom.
 - Desktops will be cleaned before and after meals.
 - Students will not be required to enter their lunch number nor sign their name; teachers will record breakfast and lunch on a tally sheet.
 - Teacher will distribute meals to students.
 - No “sharing” table.
 - No storing food in cubbies.
 - Uneaten food/beverages will remain in the ice chest for proper disposals by Food Service.
 - Milk disposal: No storing of milk/juice in the classroom.
 - Students will wash hands or use hand sanitizer before and after each meal.

- TMS 7th & 8th Grade
 - Each grade level will be excused during their designated lunch time.
 - Students will be escorted to and from lunch following the 3 feet Social Distancing guidelines.
 - 4 designated area within the school will be used to eat lunch (cafeteria, east patio area, north patio area (behind school) and main hallways.
 - Lunch carts will be available by the library to distribute sack lunches for students who want eat in the patio.
 - Cafeteria staff will mark seating to ensure 3 feet social distancing.
 - Students will not be required to enter their lunch number nor sign their name; cafeteria staff will record breakfast and lunch on a tally sheet.
 - Cafeteria staff will distribute meals to students. There will only be one entrée served daily at this time.

Passing Periods TILC (Movement throughout the school)

- Movement through the school
 - Staggered times to reduce the number of people in the hallways
 - Social distancing (3 ft.) between students
 - Teachers will monitor their class in the hallway

Passing Periods TMS (Movement throughout the school)

- Movement through the school
 - Staggered times to reduce the number of people in the hallways
 - Social distancing (3 ft.) between students
 - Visible markers will be in the hallway to direct the student traffic flow.
 - Teachers will monitor the hallway during passing periods.

Restroom Procedures

- Limit the number of students to ensure social distancing
- Restroom schedules are established.
- Use of classroom hands sanitizers (dispensers by WRUSD) will be encouraged
- Custodial staff will sanitize restroom (wipe down handles/faucets/etc.) on a routine basis.

Recess for TILC

- Students will maintain Social Distancing.
- Students will wear mask at all times.
- Recess schedule will be followed.
- Hand sanitizer available before and after recess

Recess for TMS

- Students will maintain Social Distancing.
- Students will wear mask at all times.
- Recess schedule will be followed.
- Hand sanitizer available before and after recess

REFERENCE

Window Rock Unified School District #8 Re-Opening Plan
[WRUSD #8 / Homepage \(wrschool.net\)](http://wrschool.net)

Navajo Nation Department of Health
<https://www.navajoreopening.navajo-nsn.gov/>

Center for Disease, Control and Prevention
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>
[Guidance for COVID-19 Prevention in K-12 Schools | CDC](#)