

Window Rock Unified School District No.8
Position Description

Positions Title	School Psychologist
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Date Revised
Status Certified
Salary Level Psychologist Salary Schedule
Work Year 168 or 180 days

Qualifications
Certificates/Licenses

- Master’s Degree in Education and/or Psychology.
- Master’s Degree in Education and/or Psychology.
- Other qualifications as the Governing Board may deem appropriate.

Job Goal To provide students with access to psychological resources and services that may be required to assist them in obtaining a sound fundamental education..

Essential Duties

- Conducts psycho-educational evaluations of students according to Federal and State guidelines.
- Facilitates and participates in multi-disciplinary conferences to plan, implement, and evaluate services designed to promote cognitive, social, and affective development of students.
- Offers indirect services designed to assist students through teachers, parents, and other school personnel, including but not limited to, in-service training for teachers, parent education, consultation, and collaboration.
- Conducts research and/or participates in research relating to special needs students when appropriate.
- Communicates and coordinates with other organizations, e.g., mental health clinics, social services, juvenile courts, private schools, residential care facilities, to promote delivery of comprehensive services to students.
- Maintains required case records in compliance with Federal and State regulations.
- Participates in workshops and conferences that promote continued development of professional skills and knowledge, e.g., state and national psychologist conventions, etc.
- Responsible for the inventory control of test and materials.
- Attends scheduled staff meetings as required.
- Performs other work related duties as assigned.

Physical Effort Physically comfortable, normal office work
Working Environment Normal office conditions

Supervision Given None
Supervision Received Director of Special Education

The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent.

Supervisor signature

Date

Employee signature

Date

Board Approved: