

Window Rock Unified School District No. 8
Position Description

Position Title	Occupational Therapist
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Date Revised
Status Certified
Salary Level Related Services Salary Schedule
Work Year 10 Months

- Qualifications**
Certificates/Licenses
- Bachelors degree from an accredited program of Occupational Therapy required
 - Master’s degree in Occupational Therapy preferred
 - Two years of OT experience
 - Valid OT licensure by the Arizona Board of Occupational Therapy
 - Other qualifications as the Governing Board may deem necessary
 - Licensed as an Occupational Therapist by the Arizona Board of Occupational Therapy
 - Valid Arizona Drivers License

Job Goal

To prescribe and provide direct and consultative occupational therapy services to eligible students. To provide support for continuous student learning and achievement through research based and data driven decision making practices as supported by the district mission and vision and “Embracing change for student learning” and WRUSD School Reform initiatives.

- Essential Duties**
- Assesses students using appropriate evaluation tools, including standardized tests, clinical observations and reviews medical and educational reports to determine need for therapy intervention.
 - Develops and implements individualized therapy programs for qualifying students.
 - Documents screening, evaluations, Individual Education Plans, Progress Reports, classroom/home programs and other data as required.
 - Provides consultation with classroom teachers and other school staff regarding student’s optimal function in the school environment.
 - Provides instruction for classroom programs in management techniques, adapted equipment and environmental modifications including the identification of architectural barriers.
 - Consults with parents and/or guardians regarding students’ therapy programs.
 - Adapts, fabricates and maintains specialized equipment required for therapy services or student needs.

Physical Effort Occasional stooping, bending and light to moderate lifting
Working Environment Occasional discomforts and/or risks from exposure to noise or dirt and dust.

Supervision Given OT/PT Health Aide
Supervision Received Special Education Director

The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent.

Supervisors signature

Date

Employees signature

Date

Board approved: